

Character Reference Letter for Immigration

Your Name
Your Address
Your City, State, Zip Code
Your Phone Number
Your Email
Date

Name of Addressee
Bureau of Immigration
Address
City, State, Zip Code

To Whom This May Concern:

I am writing this reference letter on behalf of [name of immigration applicant], a friend who has recently applied to immigrate to our great nation.

My name is [your name] and I have had the privilege of knowing [name of immigration applicant] for [period]. I consider him to be a man of great character, and he has earned my respect and high regard. [Insert brief details about how you met the applicant and where].

[Insert more personal details to appeal the immigration applicant's case].

I am very happy to let you know that this person is honest, dependable, and conscientious, not only in the presence of his superiors, but to everyone else, as well. It is a great honor for me to know him, and find it a privilege to be his friend.

Thank you for your time and have a good day ahead.

Sincerely,
(Your name and signature)