

To,

Whomsoever it may concern
A-45, earnest street, Vanilla road

Date: xx June 20xx

Subject: character reference letter for court

Respected authorities

I, Henry Jobs am writing this letter to you to provide a character reference about Mr. Tim White, who I know as a friend and as a colleague for a period of 7 years. I provide this reference in full knowledge of Mr. White's charge of possessing prohibited drug(ecstasy).

I can say it with total confidence that few men have contributed to the society in a way that Mr. White has. Even though I came into his association through work but I have also known him outside it. Apart from being the brand manager at Gregson Fashion, he was also the manager at Social Activism Organization and used to attend to it on the weekends. He is a kind, polite and I have never seen him even close to the influence of drugs.

I believe that there has been a confusion regarding the drug possession and can vouch for the right character of Mr. White.

Thanking you
Henry Jobs